



Approved Minutes
Historic Preservation Board

(Approved on February 3, 2015. Motion made by Board member Schaffer-Metcalf and seconded by Vice Chair Mack-Allred).

Date: January 6, 2015

Time: 6:00 p.m.

Location: 57 E. First Street, Lower Level Council Chambers

Members Present	Members Absent	Staff Present	Guests
Jim Taylor, Chair Wendy Mack-Allred, Vice Chair Laura Schaffer-Metcalf, Ed.D. Janice Gennevois Dane Astle Annalisa Alvrus, Ph.D.		John Wesley Rebecca Gorton	Donna Benge Vic Linoff

1. Call meeting to order

Chair Taylor called the meeting to order at 6:00 pm

2. Approval of the December 11, 2014 minutes

Board Action: The December 11, 2014 minutes were unanimously approved with amended changes to item 5, paragraph 3 to add "the 2nd Friday event" at the end of the first sentence. In addition, item 10(a) to include the sentence "Chair Taylor and Board member Schaffer-Metcalf were in attendance".

First Motion made by Board member Astle to approve the minutes with amended items and seconded by Board member Gennevois.
Motion carried 6-0.

3. Update on 2015 student writing contest

Board member Schaffer-Metcalf has no update as the schools were closed for winter break. Ms. Schaffer-Metcalf will be reaching out again as school is back in session and the contest deadline is fast approaching.

4. Discuss and plan to have a historic preservation booth at Downtown 2nd Friday events

Vice Chair Mack-Allred stated that a reservation has been secured for a spot at the Downtown 2nd Friday event through the month of May. There was discussion on what materials are still needed for the event.

The event runs from 6:00 pm to 10:00 pm and Vice Chair Mack-Allred will be at the 101 Building at 4:30 pm to receive the assigned space provided to the Board. A total of three Board members will attend each meeting.

There was further discussion of the type of banner needed and it was decided that staff will research the cost of providing a vinyl material which will better withstand use and weather. Rebecca Gorton will look into the cost and Board member Astle will reach out to his contact for a quote. Chair Taylor reminded the Board the importance of remembering that the donation jar is only for the Historic Preservation Foundation and that any donations collected are strictly for the Foundation and not the Board. Mr. Wesley stated that the logo for the Historic Preservation Foundation will be added to the banner to further emphasize this.

The walking tour brochures will not be available for the Friday event, however should be printed and available by February. The update to the tri-fold brochure will be forthcoming.

5. Review and discuss possible updates to the current HPB brochure

No updates.

6. Discuss status of efforts to establish historic district(s) or landmark(s) for:

a. 2nd Avenue and Pasadena

Vice Chair Mack-Allred updated the Board on the status of the 2nd Avenue and Pasadena survey. The volunteers have applied for their badges and they will be receiving a letter issued by the Acting Historic Preservation Officer which states that the volunteer is approved to be working on the survey. The consultant, Mr. Vince Murray has uploaded a spreadsheet for collecting the data and research information. Ms. Mack-Allred has put together area blocks for assigning the volunteers to specific areas.

Chair Taylor stated that he wishes to be included in any and all future meetings in reference to the survey.

b. Federal Building

No update

c. Buckhorn Baths

Mr. Vic Linoff updated the Board on the status of the sale of the Buckhorn Baths. An inventory of existing contents has been given to the City for review.

d. Downtown

Mr. Linoff updated the Board on the status of the Downtown area. He stated that the first stage is to begin conversations with the property owners to discuss what is necessary for achieving a Historic Commercial District in the Downtown. The first item to discuss is the removal of the canopy. Mr. Linoff is putting together materials necessary for a meeting with property owners and recently he and Mr. Peters visited the State Historic Preservation Office (SHPO) to gather materials the National Parks Service puts out about tax incentives to distribute to the property owners.

Board member Gennevois asked Mr. Linoff what the Board could do to assist in the progress and Mr. Linoff stated that a good start would be providing a letter in support at a later time. Mr. Wesley stated that there is a timing issue of when to approach the property owners and suggested that the Board further discuss this by adding a specific agenda item for the Board to further discuss the Historic Character of the Downtown Buildings.

e. Citrus Growers Building

Mr. Wesley stated that a meeting has been scheduled with staff to discuss the project on Wednesday. Mr. Wesley will provide an update at the next meeting.

7. Update on the proposed Interpretive Historic Panels and QR codes – Light Rail Stations

Mr. Linoff presented the Board with the final design of the Historic Panels at the Light Rail stations. The City of Mesa will be the only City to provide the QR codes which will provide additional information of the City history.

8. Update on the historic highway signage for former US Highways 60, 70, 80, and 89 on Main Street

Vice Chair Mack-Allred stated that she is acquiring new quotes from four sign companies and has received better pricing than the original quote. Ms. Mack-Allred reminded the Board members that donations collected goes toward the Historic Preservation Foundation and not the Board. Ms. Mack-Allred has been asked to provide the colors to be used by one of the sign companies and Vice Chair Mack-Allred would like to match the colors of the signs that are in Mr. Wesley's office. It was discussed and agreed that the preference is to use a local vendor to make the signs.

9. Updates on Museums, Exhibits, Committees and Events related to Historic Preservation

Chair Taylor stated that he will be attending the upcoming Arizona Historic Conference in May which will be held in Flagstaff. The City will provide funding for the registration only and will not pay any travel

or hotel arrangements. Mr. Wesley stated that if anyone else is interested in committing to attending to let staff know as soon as possible.

Mr. Vic Linoff announced that the Mesa Historic Museum Home Tour will be held on the 24th of January and tickets are available through the website.

Donna Benge announced that the first Arizona Archaeology Expo is scheduled on March 7 in Yuma at the Quarter Master Depot State Park. Also, the Ancient Americas Exhibit is going on at the Museum of Natural History.

10. Board Member comments, questions, and future agenda items

Mr. Wesley suggested that a discussion be included about the Central Main Plan on the next agenda. Ms. Gorton will provide the link to the webpage to each Board member to review.

Chair Taylor stated that he has not received any response from Councilmembers regarding the recent letters sent to them by the Board. Mr. Taylor sent thank you letters to Mr. Garrison and Mr. Vondy of SHPO for speaking to the Board last month. Chair Taylor stated that he has reached out by letter to the CEO of Bill Johnsons requesting any update to their sign.

Chair Taylor stated that one of his goals this year is to reconnect with members of the historic districts and landmarks in Mesa and invite a representative to speak to the Board. Efforts to reach someone in the Westside Clark area have been unsuccessful to date. This will continue as well as reaching out to some of the other districts.

Chair Taylor announced that Board member Gennevois has taken up his suggestion and checked into preservation advocate Donovan Rypkema. Mr. Taylor stated that Ms. Gennevois has also written about her vision for downtown. Board member Gennevois briefed the Board of her vision which includes the need for being green and environmentally aware.

Chair Taylor stated that Board member Dawson has tendered his resignation which leaves a vacant chair.

Chair Taylor asked that Board members begin considering the upcoming HPB award nominations. Deadline for nominations is the end of February and awards are to be presented in May. Vice Chair Mack-Allred suggested everyone nominate at least one person.

Board member Gennevois suggested that an agenda item be added to the next meeting to discuss topics given to Councilmembers when they attend the HPB meetings. Chair Taylor stated that he was waiting for new Councilmembers to be sworn in prior to extending invitations for Councilmembers to attend our meeting.

Ms. Gennevois stated that she would like to go on the walking tour. Board member Schaffer-Metcalf suggested it be included as a retreat and would support it in place of a meeting. Chair Taylor would like to plan it so that every district be visited and stated in order to accomplish this it would require driving to each area. Mr. Wesley agreed that to accomplish this it would require driving and not focus on including a meeting with the tour.

Chair Taylor adjourned the meeting at 7:57 pm.

First Motion made by Board member Schaffer-Metcalf and seconded by Vice Chair Mack-Allred. Motion carried 6-0.

Supporting data is available for public review in the Planning Division,
Municipal Building, 55 N. Center St., Mesa, Arizona 85201

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